



**Certificate of Excellence,  
Awarded to Woodlands Hotel  
Year on Year, Since 2013!**

## ***Perfect Venue For All Occasions***

**Weddings • Birthdays • Wedding Anniversaries • Wakes**

Thank you for your recent enquiry relating to “Weddings” at the Woodland Hotel. We are delighted that you are considering using us to host your wedding celebrations, and would like to offer our congratulations to you and your partner on your forthcoming marriage.

**We are renowned for our quality of service and food, which is locally sourced. To this end, please take a look at the guest reviews on our website; We have been awarded a TripAdvisor Certificate of Excellence Year on Year, Since 2013. In addition, We are the Winners of South Holland - Customer Care Business Awards. Nicky Andrew our manager, is also the Winner of ‘Service With A Smile’ at the Pride of South Holland Awards.**

The Woodland Hotel is an elegant Edwardian house set on the outside of an old English market town, making us the ideal venue for your wedding celebration. The gardens provide an ideal location for a pre wedding breakfast drinks reception and provide the ideal background for all your wedding photography.

We have enclosed some information on the hotel facilities and the services that we can offer any potential bride and groom. We have also included our special summer and winter wedding packages as well as separate rates for room hire, menu and drinks plus all the little extras that will make your wedding day stand out from the crowd. Our Function Manager will happily discuss these packages with you and tailor them to complement your individual requirements.

We welcome you to visit the hotel for a show-around, please contact our Function Manager, who will be happy to arrange this for you. We look forward to welcoming you to the Woodlands Hotel in the near future for your special day.



### **Woodlands Hotel**

01775 769933

[reservations@woodlandshotelspalding.com](mailto:reservations@woodlandshotelspalding.com)

[www.woodlandshotelspalding.com](http://www.woodlandshotelspalding.com)



**WOODLANDS HOTEL**



Reviews from millions of TripAdvisor travellers  
place this hotel in the top 10% worldwide.  
*TripAdvisor Travellers choice 2020, 2021 & 2022*

Thank you to all our customers for your  
Kind Comments and Good Reviews.

We would not have achieved the above,  
Trip Advisors Certificate of Excellence Year on Year,  
Since 2013 without your Good Will and Support

Thank You All, Once Again.  
*from The Woodlands Team*





Reviews from millions of TripAdvisor travellers  
place this hotel in the top 10% worldwide.  
*TripAdvisor Travellers choice 2020, 2021 & 2022*

*The perfect venue for all occasions*

**Weddings • Birthdays • Anniversaries  
Wakes • Licenced for Wedding Ceremonies**

**Winners of Customer Care 2016  
at the South Holland Business Awards**

**Equally, Highly commended for Customer Care  
in 2014, 2015, 2018 & 2019 at the South Holland Business Awards.**



**First Place**  
*Service with a smile*  
**Nicky Andrew**



**Woodlands Hotel Tel: 01775 769933**

# Weddings at the Woodlands

## THE BEGINNING

The Woodlands Hotel, an elegant Edwardian House, set on the outskirts of an 'Old English' market town. Woodlands enjoys a prominent location and exudes a feeling of sophistication. Distinctive in its architecture and steeped in character, Woodlands stands out as one of the most appealing and popular hotels in the region.

The most romantic of occasions deserves the most romantic of settings, where you are surrounded by beauty and elegance and where treasured memories can be created, that will last a lifetime. This Edwardian house is truly a place of inspiration where you and your party will relax and feel like family guests, while our staff provide impeccable service and gracious hospitality. Whether your wedding day is to be an intimate occasion, or a formal affair, all the Woodlands team never forget that it is your day. Relax and enjoy our years of experience to ensure your day is as perfect as your chosen venue.

## PLANNING YOUR WEDDING

Organising one of the most important days of your life can be a daunting task. With so many aspects that have to be explored, agreed upon and co-ordinated. Such as seating plans, menus, flowers and entertainment, you can easily feel overwhelmed. We will offer advice and reassurance when needed, guiding you through every stage of organising your special day and give you peace of mind that you will have a day to remember.





## THE CIVIL CEREMONY

The Woodlands Hotel is not only a romantic setting for your wedding reception, catering for those couples that are deciding to opt for the less traditional wedding service, but are looking for a venue that can offer enchantment and inspiration. You need look no further.



With it's elegance and sumptuous décor, this Grade II listed Georgian house can offer you a special place where your ceremony can be conducted in splendour and you can exchange your vows surrounded by history and beauty.

### The first steps

1. Establish a firm date for your wedding
2. Contact the hotel and provisionally book the date
3. Arrange to meeting with The Woodlands Hotel's Wedding Planner Gan Seta or Nicky Andrew 01775 769933.
4. Contact the local registrar in Spalding 01522 782244

Provisional bookings can be made with the registrar up to twelve months in advance, although confirmation must be made three months prior to your wedding day. They will provide you with comprehensive information based on your own requirements. This will provide you with all the detail and prices that you will need. Two registrars will attend your wedding and the hotel will provide you with a room on the day to complete the last minute formalities with the registrars and, if required, this can be conducted individually.

Your romantic ceremony can be conducted in our Oak Leaf or Silver Birch rooms depending on party size. Both rooms are decorated in luxurious colours and dressed with the most exquisite soft furnishings; these rooms offer couples ideal surroundings to take their vows.



Your Special Day

## RECEPTION DRINKS

Your reception drinks can be held in one or several rooms, depending on the size of your wedding party. Weather permitting the ideal location could well be the hotel's beautiful terrace garden and patio area. Whatever your choice, Woodland's staff will circle discreetly to ensure all of your guests have adequate refreshments throughout your reception, leaving you and your guests free to enjoy the beauty and grace of your surroundings.

The Woodlands Hotel can cater for your individual tastes with reception drinks including Pimm's, Champagne, Bucks Fizz, orange juice, or choose from our extensive range of wines.

### Drinks Package

#### A. Arrival Drink of Pimm's, Bucks Fizzes or Sparkling Wine

Two glasses of wine with meal

Toast of Sparkling wine

*£18.95 per person inclusive of VAT.*

#### B. Arrival Drink of Champagne.

Two glasses of wine with meal

Toast of Champagne

*£26.00 per person inclusive of VAT.*

## WEDDING RECEPTION

The hotel can cater for any size of wedding reception, whether it is an intimate affair or a larger celebration, we have a choice of rooms that will fulfil your requirements.

The hotel's Oak Leaf dining room can accommodate up to 62 guests for a sit down wedding breakfast and up to 110 guests for a buffet style menu. The beauty of the Woodlands is the intimacy of the hotel, we encourage guests to mingle between our sumptuous Willows bar, relax in our garden and patio area or join the party in the Silver Birch room. We find that both the Silver Birch and Oak Leaf rooms are popular as disco areas. After the wedding breakfast and speeches we can open the doors and provide spacious adjoining function rooms. We have provided a number of menus but our chef will be delighted to discuss any changes to these or any additional requirements you may have, to make your day as unique as you are. Any allergy sufferers, vegetarians, gluten free or other dietary requirements can be catered for individually. Menu's included in the package.





## ACCOMMODATION

At the end of your Wedding day, there is nothing better than collapsing happily onto the king size bed in our Bridal Suite.

All the bedrooms are luxurious fitted to the standards you would expect from The Woodlands Hotel, with complimentary tea and coffee making facilities, telephones, irons hair dryer and beds you sink into. On the ground floor there is a designated bedroom for disabled guests.

## ADDITIONAL SERVICES

### *Flowers, balloons, table decorations*

We can help suggest local florist and table decoration designer who will be happy to discuss the requirements for your wedding.

They are able to cater for every budget and also have a range of balloons and wedding fancies if you would like something a little different on your tables.

### *Cakes, Car Hire and all things Beautiful*

We are able to recommend a number of service providers to ensure your day is perfect, from your Wedding cake, Photographers, Wedding Cars to Makeup artist.

### *The Woodlands Hotel is here to help you.*

We will do our utmost to cater for your every need and appreciate the importance of getting your special day just right. I hope we have answered your initial enquiry. Please do not hesitate to contact us to discuss your individual requirements.



## ROOM TARIFFS

### Oak Leaf

#### With Civil Ceremony

- Ceremony only £450.00
- Ceremony and room until 6 pm £495.00
- Ceremony till Midnight which includes the use of the Silver Birch for a disco (if required) £750.00

#### Without Civil Ceremony

- Room until 6 pm £450.00
- Room for wedding breakfast till Midnight which includes the use of the Silver Birch for a disco (if required) £690.00

#### Silver Birch

- Room for wedding ceremony only £300.00
- Room for wedding ceremony until 6 pm £325.00

#### Bridal Suite

- Bridal suite to include breakfast in bed £120.00
- Bridal suite deluxe package: Champagne, chocolates and flowers with breakfast in bed £165.00

**All of the above rates is Inclusive of VAT.**

### ENTERTAINMENT

The hotel also has a wide source of entertainment professionals who can be called upon to provide you with entertainment to complement your wedding. These include disco, live bands, classical duets, harpists, pipers and children's entertainment.

The Woodlands Hotel has a music licence until midnight. Disco £265.00 which includes wooden dance floor, Should you require something other than a disco for your wedding we will be happy to arrange this for you.

The price will be dependant on your personal requirements.

*All the team at the Woodlands Hotel  
look forward to fulfilling your wedding day dreams*







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## ***Woodlands Wedding Package***

***Summer Wedding Package From April to September £3995 inc Vat.***

***Winter Wedding Package From October to March £3595 inc Vat.***

***Hog Roast Wedding Package for £1995 inc Vat.***

(Includes hog roast for 100, civil ceremony, room hire, bridal suite and DJ)

### **The package includes:**

- Civil ceremony at the Hotel.
- A wedding breakfast for 50 and evening reception for 80 guests
- Hire of the Function room
- Bridal Suite on the night of the Wedding
- Choice of Arrival Drinks - Pimms, Bucks Fizz, Winter Pimms or Passion Fruit Juice
- Three Course Meal followed by Tea/Coffee. Half Bottle of House Wine Per Person during the meal
- Glass of Sparkling Wine for the Toast plus Appletizer for Children
- Red Carpet on Arrival
- Tables Dressed with White Table linen and Napkins
- White Chair Covers
- Use of Silver or Gold round Cake stand and Knife
- Discounted Accommodation Rates for the Wedding Guests
- The Service of Wedding Coordinator from Start to Finish



***As individual  
as you are  
we offer  
individually designed  
weddings  
for a day to remember***

# Wedding Breakfast Menu

*Please choose 4 items for each course to create your bespoke menu*

## STARTERS

Smoked Salmon and Prawn Parcels  
Tomato & Basil Soup  
Smoked Haddock Leek & Cheese Fish Cakes  
Fan of Melon, Berries with Blueberry Sorbet  
Trio of Pate

## MAIN COURSES

Traditional Roast Beef with Yorkshire Pudding  
Woodlands Breast of Chicken Mushrooms and Stilton Sauce  
Escallops of Pork with Cider Sauce  
Pan Fried Fillet of Scottish Salmon, with Hollandaise Sauce  
Roasted Lamb Chump Red Wine and Balsamic Reduction  
Vegetable Wellington

*All Main Courses are served with Seasonal potatoes and Vegetables*

## DESSERT MENU

Sticky Toffee Pudding with Vanilla Ice Cream  
Chocolate Profiteroles  
Belgium Apple Pie with Cream  
Double Chocolate Gateaux  
Mango and Passion Fruit Cheesecake  
Fresh Fruit Salad

## TO FINISH OFF:

Coffee, Tea & Mints

*If you have any allergy or dietary requirement*

*Please let us know.*





## Evening Buffet Menu

*(Included in the Woodlands Wedding Package)*

Chef Selection of Sandwiches

Sausage Rolls

Pork Pies

Chicken Skewers

Assorted Quiche

Assorted Pizzas

Chips

Vegetable Samosa

Spring Rolls

Chicken Goujons

## Hog Roast Wedding Package £1995 Inc Vat

Civil Ceremony – Please book the Registrar Direct (01522 782244)

Room Hire

Bridal Suite

DJ

**Hog Roast for 100 guests includes:**

Sausage Meat Stuffing

Apple Sauce

Selection of Bread Rolls

Hot New Potatoes

Mixed Green Salads

Coleslaw

Pasta Salad

Beetroot

Waldorf Salad

***Guided Itinerary:***

*3.00 to 4.00pm Guest Arriving at the Hotel*

*4.00 to 4.30pm Civil Ceremony*

*4.30 to 6.00pm Photography and Bar will be Open*

*6.00 to 8.00pm Hog Roast Meal*

*8.00pm – Evening Reception Starts with First Dance and Cake Cutting*

*Midnight – Music Must Stop*

# Terms & Conditions

**Contract:** Clients are reminded that signature of the function contract creates a contract between them and G&A Hotels Ltd.

**Provisional:** A booking will be held as an enquiry until the deposit is paid booking confirmation can only be given upon receipt of the deposit and a signed function contract.

**Numbers:** The number booked as expected to attend is shown on the contract and will be used as the minimum when calculating your final account. Any additional numbers must be agreed and confirmed in writing no less than seven days prior to the event.

**Reduction in Numbers:** The cancellation charges for reduction will apply as per the cancellation charges.

**Pricing Policy:** We reserve the right to amend the quoted prices without notice.

**VAT:** Quoted prices, where applicable, include VAT at 20%. Prices will be adjusted in the event of any change in VAT rates.

**Children:** 12 years and under will be charged at 50% of the quoted menu rate., rather than specific children's meals Deposit The deposit of £250.00 shown on the contract is non-refundable. An additional deposit of £500.00 is required 6 months from the initial booking date which is non-refundable.

**Payment Terms:** 50% of the final bill is required 16 weeks before the Function/Wedding. 25% of the remaining bill is required 8 weeks before the Function/Wedding. 4 weeks before the Function/Wedding final payment is due. Any additional charges incurred during the event will be due on departure.

**Insurance:** For large social gatherings, Weddings etc, we recommend that clients consider taking out cancellation insurance.

**Cancellation:** In the event of cancellation, we reserve the right to charge as follows:

The first 2 deposit payments are non-refundable!

9 to 16 weeks' notice - 50% of the estimated value of the booking

8 to 4 weeks' notice - 75% of the estimated value of the booking

4 weeks or less notice - 100% of the estimated value of the booking

This also includes accommodation that have been booked as part of the function/wedding by the function/wedding organiser. The full cost of any equipment or service arranged by the hotel on the clients behalf. In the event that the Hotel is able to replace the lost business the cancellation charge will, at the hotels discretion, be adjusted proportionately.

**Cancellation by the Hotel:** Occasionally we have to make changes to bookings and cancel confirmed bookings. Whilst we always endeavour to avoid changes and cancellations, we must reserve the right to do so. Most changes are minor. Compensation will not be payable and no liability can be accepted where we are forced to make change or cancel as a result of unusual and unforeseeable circumstances beyond our control, the consequences of which we could not have avoided even without due care.

**Licence Requirements:** The hotel can only guarantee the service of alcohol during permitted hours up to 1am in the morning.

**Guest Provided Food and Drink:** No food or beverage will be brought into the Hotel by clients for consumption in the Hotel without the express permission of the Hotel Management.

**Health and Safety:** Clients are wholly responsible for ensuring that they and their guests comply fully with all current health and safety regulations - Noise. The Hotel management shall be the sole and final arbiter as to the accepted level of noise created by a function and reserve the right to terminate any function that fails to moderate the sound levels if requested.